**­­­­­OLESS Meeting Minutes**

(**O**ld **L**yle **E**lementary **S**chool **S**upporters)

**June 5, 2018 at 4:00 PM**

**Mission:        Working together to preserve and maintain the Old Lyle Elementary School building and park as an activity center and green space to improve the quality of life for the Lyle community.**

1. **Attendees:** Julie Larson, Sherri Starkin, Don Starkin, Cindy Bluemel, Dan Smith, Rocky Schultz, Marcia Buser (notetaker)
2. **Greenspace Watering**
	* Julie reported that the school maintenance person, Robert, thought someone is re-setting the sprinkler timers and he is going to put a combination lock on the timer to prevent unauthorized tampering. Robert sets it to run during the night.
	* If any issues come up, please send email to Andy (andrew.kelly@lyleschools.org), and cc Julie.
3. **Review of May 3, 2018 minutes:** Approved
4. **Treasurer’s report – Don Starkin**
* Don reported income of $1636 of rental income, Pioneer Days has $239.40 in its account
* Sherri will check with Brian W to see if Pioneer Days can have their own checking account under CEKC as it is a lot of work for the OLESS treasurer to manage and keep track of.
* OLESS’s current balance is $16754.88 without the Pioneer Days amount.
* Rent check for Trout Unlimited was returned for insufficient funds. We got charged $12 and Lisa sent a check that did go through. Marcia will ask Lisa for TU to reimburse OLESS for the $12.
1. **Signage – Brielle**
	* Brielle emailed information on a possible LED sign available on Amazon: LED SIGNS 78" X 15" BRIGHT PROGRAMMABLE SCROLLING MESSAGE DISPLAY / BUSINESS TOOLS
	* Cost is $975 with free shipping
	* No discussion or decision – review at next meeting
2. **Rentals**
	* Discussed above under treasurer’s report
3. **Movie Night**
	* Cindi reported that Movie Night group wants to buy shades in exchange for being comped for room rental in exchange
	* Cindi researched IKEA shades but they are designed to always be on – so could not be opened – she is looking at other options
	* The board agreed that OLESS can comp the room rental equivalent to the amount the group spends to purchase and install window coverings, provided that we can see what is planned and approved the choice prior.  Room usage needs to be booked just like any other event so we can ensure there are no conflicts.
4. **Flags**
	* Sherry to check with Harry if he still owns, if not the board will request that Vern Harpole take ownership.
	* Update 6/7/18: Vern has agreed to take the flags and assume ownership for them.
5. **Nominating Committee for Board Positions**
* Marcia passed out the By-Laws process for selecting the nominating committee and solicited ideas for suitable people to be on the nominating committee. Board positions that are expiring at the end of 2018 are: Marcia, Cindy, Sherri and Don.
* Dan announced that he is resigning from the board due to time commitments. He gave us a written resignation letter. Dan recommended that once the restoration grant is completed that OLESS consider turning over the management of the LAC to the Lyle School District. Board to consider future options separately, perhaps schedule an executive session for the purpose.
1. **Building Issues – Updates on Restoration Projects**
	* Marcia reported that there is currently $34,946.37 remaining of our grant funding. After the currently accepted bids for the bathroom remodel and ceiling restoration of the middle classroom, there will be $18,657 minus sales tax remaining.
	* Security enclosure for HVAC unit – Rocky will check at Red’s Trading Post. Marcia will search for “off-the-shelf” enclosures on-line.
	* Kelly has been in contact with a stone work person in Hood River to get a bid on chimney. Marcia will ask Mike Mahar if he knows of anyone who might do the chimney re-chinking.
	* No other restoration work was discussed at this time.
2. **Next meeting:**
	* Because of the July 4th holiday, it was agreed that the next general meeting will be held a week later on July 10th instead of the normal date of July 3rd.

**Next General Meeting Scheduled**:

Tuesday July 10, 2018 4:00 PM at Lyle Activity Center